**Product Environmental Footprint Apparel & Footwear**

**Supporting studies roadmap**

The development of a common methodological framework to assess the environmental products is a major step forward for the apparel & footwear industry. The success of the upcoming pilot phase at company-level is key to help promoting the future application of PEFCRs. For this, three solutions will be selected to accompany companies in testing the PEFCRs V1 method through supporting studies. The pilot includes three phases: data collection (phase 1), performance analysis (phase 2) and result sharing (phase 3).

We suggest that each company’s supporting study observe the following roadmap, whether it is integrated in the “official” list or in the “additional” list.

**General roadmap**

The official supporting studies list contains 39 real-life products, each solution will therefore test 13 products. Should there be any additional supporting studies processed by the given solution, they should have the same level of information and follow a similar timeline.

Phase 1:

1. Kick off meeting mutualized with the companies associated to the supporting studies including:
	1. PEFCRs and pilot phase overview, presentation of the supporting study process and proposed timeline
	2. Presentation of the data collection template
	3. Q&A
2. Q&A plenary session to address misunderstandings on the data collection phase
3. Data collection & helpdesk by company
4. Data check: we suggest limiting the number of feedback rounds to one exchange with each company for data incoherence review if necessary
5. 1st progress report to update the TS on current progress on the data collection phase and providing first-hand recommendations. It shall include (in PPT file format):
	1. Project status report and KPIs (such as the total collection rate, data reliability rate…)
	2. Summary of difficulties encountered and potential recommendations

Phase 2:

1. Data modelling & performance analysis based on PEFCRs V1
2. 2nd progress report to run a first PEF reporting study and submit it to the review panel for a first check. This should be a proposed sample reporting study in proper format before final report.
3. Writing of the other PEF reports based on the review panel feedback of the first reporting study

Phase 3:

1. Submission of all reports to review panel (see deliverables list) and adjust when required
2. Plenary session to present global reporting and recommendations report to TS members

**Tentative calendar**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Oct.21 | Nov.21 | Dec.21 | Jan.22 | Feb.22 |
| 1. Kick-off meeting  |  |  |  |  |  |
| 2. Q&A plenary session |  |  |  |  |  |
| 3. Data collection & helpdesk |  |  |  |  |  |
| 4. Data check |  |  |  |  |  |
| 5. 1st progress report: data collection |  |  |  |  |  |
| 6. Data modelling & performance analysis *\*Expected delivery date EF 3.0 dataset: Dec.21* |  |  |  |  |  |
| 7. 2nd progress report: writing and submission of a first PEF reporting study for panel review check |  |  |  |  |  |
| 8. Writing and submission of the full PEF reporting study based on previous feedback and panel review check |  |  |  |  |  |
| 9. Submission of the full reporting study and recommendations report on V1 |  |  |  |  |  |
| 10. Plenary session for global result sharing to TS members |  |  |  |  |  |

**Deliverables**

The data collection file is at the discretion of the solution in charge. However, we ask to submit the file to a review panel to verify that it meets the requirements and to homogenize formats before it is shared with the participating companies. We also wish to see a proposal of a global reporting template at this stage for a first feedback review.

All the following deliverables should be strictly aligned with TS requirements:

* 1st & 2nd progress reports
* PEF reports by supporting studies using the regular PEF template (see [template](https://ec.europa.eu/environment/eussd/smgp/pdf/product-environmental-footprint-PEF-methode_en.pdf) P245):
* General analysis report for each company:
	+ Context & general introduction
	+ Methodology and specificities of studied product
	+ Results and hotspot analysis
	+ Highlights of PEFCR rules application on the product impacts and recommendations to adapt PEFCR
* Executive summary for Quantis (the template will be shared later)
* Recommendations report on PEFCRs V1 methodology adjustment
* Presentation of global reporting to TS members in the most comprehensive, illustrative, and dynamic way (the requirements and template will be shared later, based on global reporting proposals)